



FAXED

## Information Bulletin Number 20/2003

**TO :** All Foreign Operators based in UAE  
**FROM:** Ahmed Al Haddabi, Director Flight Safety and Security  
**REF:** 20212/2541/2003  
**DATE:** 09 July 2003  
**SUBJECT:** Operational Specifications and Maintenance Control Manual

Reference is made to the above subject and in conjunction to the Authorisation to be based in the U.A.E. currently issued to your company.

In line with the requirements of ICAO, we wish to inform you that your company is required to submit to this Authority copies of the approved Operational Specifications (OpsSpecs) and Maintenance Control Manual (MCM) issued by your State of Registry/Operator. The OpsSpecs and the MCM should already be translated to the English language which will allow for greater transparency and clarity when we conduct safety and regulatory oversight over foreign operators based in the U.A.E.

For your guidance, we have attached to this letter a sample of the OpsSpecs as given in ICAO Doc. 8335, Manual of Procedures of Operation Inspection, Certification and Continued Surveillance. Considering that these documents may not already be translated to English, we would ask you to submit these documents within four (4) months from the date of this letter.

In the meantime if you have any queries please do not hesitate to contact Capt. Mahamad bin Dan at GCAA HQ Abu Dhabi.

Best regards,

**AHMED AL HADDABI**  
Director Flight Safety and Security

